

PROCEEDINGS OF THE COMMISSIONER OF COLLEGIATE EDUCATION

A.P., HYDERABAD

Present: Smt B. Udaya Lakshmi, I.A.S.,

Rc.No. 1/MANA TV ACTIVITIES/AC-7/2015

Dt: 01.07.2015

Sub: - Collegiate Education - Telecast of MANA TV Programs for the Academic Year 2015-16 - Instructions – Adjustment of Regular classes as per the schedule- sending Online Feedback reports - Reg.

The telecast of 'MANA TV' programs of Collegiate Education of both channels I & II (Recorded & Live) started from 08-07-2015. In this connection the Principals are instructed to follow these instructions scrupulously for successful implementation of the programme.

- i. The Principal is requested to nominate a senior lecturer who can monitor MANA TV programs as "MANA TV in-charge" and the same is to be intimated to this office.
- ii. The Principal should make arrangements for the circulation of programs schedule among all the staff members and students and review has to be done in every monthly staff council meeting.
- iii. The Principal should reschedule the regular classes and allow the students to watch the program and respective lecturer should accompany the students for the program.
- iv. **The principal should instruct the MANA TV In-charge to send daily feedback through online only. The MANA TV Schedule & online Feedback forms (Live, Spl Live & Recorded) are available in CCEs website www.apcce.gov.in**
- v. The hard copies of consolidated monthly feedback by duly filling all the columns should be sent to Academic Guidance Officer, Commissionerate of Collegiate Education, BRKR Bhavan, Hyderabad without fail in the first week of subsequent month.
- vi. The Custodian may be paid a monthly honorarium of Rs. 400/- (Rupees four hundred only) and allowance of Rs. 100/- (One hundred only) may be paid for one attender starting from July 2015 to January 2016. The principals may utilize the honorarium amount from accumulated special fee duly following the procedure.
Principal should pay this honorarium every month provided
 - a. Hard copy of online Feedback for the last month has been sent.
 - b. MANA TV schedule has been duly publicized by pasting in the notice board and intimating teacher concerned.
 - c. MANA TV Register is maintained update.
 - d. Students attend MANA TV sessions

If any of the above conditions are not fulfilled, the Principal should not pay the honorarium and he will be responsible for any violation of the above conditions.

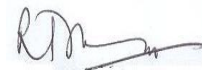
Sd/- B. Udaya Lakshmi

Commissioner of Collegiate Education

To

The Principals of all Government Degree Colleges in the State
Copy to RJDCEs at Rajahmundry, Guntur, Kadapa

//True copy attested//



For Commissioner of Collegiate Education