

**PROCEEDINGS OF THE COMMISSIONER OF COLLEGIATE EDUCATION:
A.P.: HYDERABAD.**

Memo. No. 12/Admn.I-1/2015,

Dated:15-04-2015

Sub:- PRIVATE AIDED COLLEGES – Release of budget towards salaries
to the staff working in Private Aided Colleges – information
called for – Regarding.
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The Correspondents / Special Officers/Processing Officers/Principals of Private Aided Degree/P.G./Evening /Oriental Colleges in the State of Andhra Pradesh (Zone-I, II, III and IV) are requested to furnish the requirement of Budget in the following proforma towards Salaries to the Teaching & Non-Teaching staff for the months of March,2015 to May,2015 (03 months) working in the colleges through the Principals of Identified Govt. Colleges concerned and Regional Joint Directors concerned immediately.

The Correspondents of Private Aided Colleges in the State of Andhra Pradesh are further informed that the Commissioner of Collegiate Education has taken a serious view of the fact that certain Aided Colleges after submitting proposals of requirement of budget for salaries for a particular month have again requested to release DEFICIT amount which is highly irregular resulting in hardships to the staff working in the Aided Colleges. In view of the said lapse, the Correspondents / Special Officers/Processing Officers/Principals of Private Aided Degree/P.G./Evening /Oriental Colleges in the State of Andhra Pradesh (Zone-I, II, III and IV) are requested to ensure that the actual amount required towards salaries in respect of Teaching and Non-Teaching Staff working in their colleges is claimed and any lapse in this regard on their part shall be treated very seriously.

Sl. No	Name of the College	Name of the Teaching staff working	Gross Salary of the Individual	Name of the Non-Teaching staff working	Gross Salary of the individual	Grand Total (Teaching & Non-Teaching Staff)	Remarks
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Signature of the Correspondent

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Further the Regional Joint Directors and Principals of Identified Govt. Degree Colleges concerned being countersigning authority are requested to verify the said proposals submitted by the Correspondents of Private Aided Colleges concerned with reference to the Annual Salary Statements available in their office and certify the genuineness of the claim as per the following certificate.

CERTIFICATE

Certified that an amount of Rs: _____ (Rupees _____) claimed by the Correspondent, _____ College, _____ towards Salaries of Teaching & Non-Teaching staff has been verified with reference to the Annual Salary Statement of the college concerned available in the office and found correct.

Signature of the R.J.D.C.E./
Principal, Identified Govt. College

**Sd/- Smt. B. Udayalakshmi,
Commissioner of Collegiate Education.**

To
All the Correspondents of Private Aided Degree / P.G./Evening/Oriental Colleges in the State of Andhra Pradesh.

Copy to the Regional Joint Directors of Collegiate Education, Rajahmundry, Guntur and Kadapa.

Copy to the Principals of Identified Govt. Degree Colleges concerned.

Copy to Admn.II and III Sections of this office.

Copy to JKC of this office.

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// True copy Attested //

Asst. Director of Collegiate Education.

(Handwritten signature in blue ink)