

Annexure I

Commissionerate of Collegiate Education, A.P., Hyderabad

Academic, Administrative and Development Performance Indicators (AADPI) for Principals of Government Degree Colleges in the State

Criteria	Max Score	Self Assessment	Assessment by RJD
Academic Governance: (170 Marks)			
1. Student enrolment during the last year. <ul style="list-style-type: none"> • 5 Marks for the enrolment to the extent of full intake capacity of the College • 5 Marks for progress (in comparison to previous year) towards full intake capacity. 	10		
2. Preparation of institutional curricular plan and effective implementation of the same <ul style="list-style-type: none"> • 4 Marks for preparation of the plan • 6 Marks for effective implementation of the plan 	10		
3. Students' pass percentage of the Institution where he served during the last year. (Half a mark (1/2) for every one percentage of increase over the preceding year Ex: 10%= 5marks)	10		
4. Effective conduct of internal examinations: Record of marks and analysis of the teacher wise performance and initiating suitable activity to improve performance.	5		
5. Facilitating development and usage of Innovative teaching and learning Practices by the teachers.	5		
6. Conduct of academic activities such as seminars, symposia workshops etc., International -3,National level-2 ,State level-1 (Max:10)	10		
7. Encouragement extended to the faculty for undertaking Research activity at institution. No of papers published in recognized and reputed journals Books authored and published by the teachers working under him during the last two years. (each Book-2, paper published-1, Max-20)	20		
8. No. of proposals submitted to the UGC for under taking MRP by the teaching staff during the last one year. (Each MRP Proposal-1)	10		
9. Consultancy Services offered and income generated for the institution 5 Marks for each consultancy service	10		

Criteria	Max Score	Self-Assessment	Assessment by RJD
10. MOUs which facilitate students' growth and employment with industries (Each MOU-2)	10		
11. Providing access to learning resources: i. Library timings off the college working hours ii. New books purchased iii. Average number of books issued to students iv. Access to e-learning resources v. Internet connectivity. (2 Marks for each)	10		
12. Organizing events related to Sports, Cultural Literary during the last year. (One mark for one event organized)	10		
13. Institutional-level mechanism for feedback from students and staff • Collection of Feedback (3 Marks) • Analysis (3 Marks) • Initiating action (4 Marks)	10		
14. Community extension services organized through N.S.S, N.C.C, Consumer Clubs etc., (one mark for each event organized)	10		
15. Introduction of need based Certificate Courses during the last year. (5 Marks for one course) Minus marks for non implementation	10		
16. Effective implementation of Foundation Courses • Human Values and Professional Ethics (4 Marks) • Science and Civilization (2 Marks) • Indian Heritage and Culture (2 Marks) • Environmental Sciences (2 Marks) Minus marks for non implementation	10		
17. Effective implementation of faculty forum. Regular conduct of activities on faculty forum (One mark for one programme)	10		

Criteria	Max Score	Self-Assessment	Assessment by RJD
II. Student Support Services (50 Marks)			
1. Coaching for employment Career Counseling and no. of students trained in Job skills and placed during the last two years. (2 Marks for conducting one related programme)	10		
2. Coaching conducted for helping students to appear for entrance examination to seek admission into P.G Courses (2 Marks for coaching in one subject)	10		
3. Mechanism established at college for facilitating students to apply for various welfare schemes like online scholarships, Bus passes etc (5 Marks for each)	10		
4. Any other activity initiated and implemented for the benefit of the student community on the campus and off the campus	10		
5. Functioning of JKC: Conduct of training activity to provide employable skills to students. (5 Marks for one full batch of students)	10		

III. Administration & Resource Mobilization (50 Marks)			
1. Budget proposals submitted to various agencies i.e., UGC, State Government and Other funding agencies DST/CSIR/DBT/ICSSR/Min of social Justice, company affairs etc. (2 Marks for each proposal)	10		
2. Initiatives for generating resources for the development of the institution other than regular funding agencies Alumni, Philanthropists and other sources.	10		
3. Percentage of utilization of Budget sanctioned under all sources. (1 mark for 10% of utilization Ex: 50% =5marks)	10		
4. Timely submission of information to ID College/RJD/CCE	10		
5. Addressing student grievances through establishment of various platforms like WEC etc. <ul style="list-style-type: none"> • Record of grievances (5 Marks) • Redress of grievances (5 Marks) 	10		

Criteria	Max Score	Self Assessment	Assessment by RJD
IV. Quality Enhancement and Sustenance (30 Marks)			
1. Assessment and Accreditation of the institution by NAAC under his/her leadership (Grade-A-10, B-7, C-5 and D-Nil)	10		
2. IQAC: Preparation of action plan (2 Marks), conduct of activities (2 Marks), Maintenance of records (2 Marks) and preparation and timely submission of annual IQAC Reports to NAAC (4 Marks).	10		
3. Academic Audit: Implementation of suggestions/remarks made by the Audit team. (6 Marks) Uploading the Academic Audit report and ATR in College website. (4 Marks)	10		

Note: All the information furnished above should be substantiated by documentary evidences.

List of Enclosures:

- 1.
- 2.
- 3.

Signature of the RJDCE

Signature of the Principal

Name:

College:

District:

Zone:

Abstract of Score:

Indicator	Max Marks	Self-Assessment	Assessment by RJD
I. Academic Governance	170		
II. Student Support Services	50		
III. Administration & Resource Mobilization	50		
IV. Quality Enhancement and Sustenance	30		
Total	300		

Declaration by the Principal:

I hereby declare that the above information is true to the best of my knowledge and I hold myself responsible for any mismatch if found.

Signature of the Principal

Certification by the RJDCE

I hereby certify the substantiating evidence and information furnished by the incumbent and found true.

Signature of the RJDCE